Dear Patient:

Thank you for making an appointment at the Andrew Weil Center for Integrative Medicine (AWCIM) clinic at the University of Arizona! To enhance the value of your visit, we have included an intake form that must be completed and returned to us within two weeks of scheduling your visit via fax or by post mail to the number/address listed on the intake form. Please do not deliver this directly to the clinic. **Please note: if a completed Patient Intake Form is not received within two weeks of scheduling your appointment, we reserve the right to cancel your appointment.**

**APPOINTMENTS**

Please understand that our Integrative Medicine physicians perform consultations only and cannot serve as primary care providers. In order to have an appointment with us, **you should already have an established primary care doctor.**

The Integrative Medicine clinic is located on the 2nd floor at 707 N. Alvernon Way in Tucson.

A new patient appointment can last 60 to 90 minutes, depending on the intricacies and individual needs of the case. This extended time allows our physicians to thoroughly explore patients’ medical history, personal experiences, beliefs and goals. Treatment recommendations are sometimes offered at the time of the first visit, however, at other times a follow-up visit is required to complete the evaluation. Follow-up visits typically take place two to four weeks after the first meeting.

As a new patient, you will be responsible for providing outside medical records. Medical records may be faxed to 520.626.6484 prior to your first appointment, or can be brought with you on the day of your visit. Please hand-carry all vitamins, supplements, and prescription drugs. Please arrive at least 15 minutes prior to your appointment.

**CANCELLATIONS**

If for any reason you need to cancel your appointment, please let us know as soon as possible, but no later than at least a week in advance (520.694.8888). When you “no-show” or cancel with little notice, AWCIM suffers financially, and the appointment is unavailable to someone else who needs it. We will not allow patients who fail to cancel an appointment in a timely fashion to reschedule.

**BILLING**

The AWCIM clinic is operated by Banner University Medical Center (BUMC), which is responsible for all billing and billing issues. Banner Patient Financial Services can be reached at 1-866-636-0652. AWCIM is unable to help with billing issues directly.
We are a self-pay clinic. **Please be prepared to pay for all charges on the same day of service.** Fees paid after the time of service are subject to additional charges.

Currently, the only insurance plan accepted by the clinic is Medicare. Medicare with secondary coverage, or Medicare Advantage plans **may or may not** be accepted. **Please contact Banner Patient Financial Services in advance of the appointment for any questions.** Listed below are the average appointment costs:

- **New Patient Visit:** usual fee is $40.00 at the time of visit
- **Follow-up Visits:** usual fee is $275.00 at the time of visit

Please note: **Our fees are set by the Banner University Medical Center and are subject to change.**

**LOCATION**

Our clinic is located at Banner – Alvernon Clinic 707 N Alvernon Way Suite 201 Tucson, Arizona 85711.

For further information, go to our website at: www.azcim.org/clinic

Sincerely,

Randy Horwitz, MD, PhD

Medical Director, Andrew Weil Center for Integrative Medicine